

Acorn Environmental Management Group Ltd

Waste Management Policy

Policy Statement

Waste Management Policy 2018-1st February 2018 – Version 1
Not controlled when printed

AEMG shall be committed to the management of its materials, in order to reduce the negative impact of these on the environment. This includes all materials collected, transported, processed, recycled or disposed of by the company. Where necessary the company shall appoint and retain a competent advisor to assist them in meeting their obligations.

We shall use the guidance set out by the Environment Agency & DEFRA to help guide our activities and to help us to continually improve our environmental performance and reduce our environmental impact.

We shall develop and implement structures and arrangements to ensure that the AEMG is at the forefront of industry best practice in the management of waste and its environmental impacts.

AEMG shall aim to ensure that the business meets best practice standards wherever possible, and minimum requirements in all other aspects, set by the environmental legislation in this country, mainly the EU Waste Framework Directive, The Environmental Protection Act 1990, The Hazardous Waste Regulations 2005 & The Waste (England and Wales) (Amendment) Regulations 2012.

Policy Aims

AEMG's waste management policy is based on ensuring the implementation of the EU Waste Framework Directive hierarchy, as follows:

- Prevention – using approved suppliers which use less material in design, manufacture & packaging. Use less material for items which are posted or returned. Keep items for as long as possible & re-use.
- Preparing for re-use – checking, cleaning, refurbishing, and repairing whole items or spare parts. Re-use all materials possible within AEMG. Send specialist materials, such as ink cartridges, directly back to suppliers for re-use.
- Recycling – use an approved waste management company, which turns as much waste as possible into a new substance. Recycle all materials possible within AEMG.
- Other recovery – use an approved waste management company which includes options for plant and tree waste such as anaerobic digestion, incineration with energy recovery, gasification, pyrolysis or backfilling. Where appropriate return or leave with client for use on original site.
- Disposal – use an approved waste management company to responsibly use landfill & incineration without recovery as a least favourable option.
- Provide all staff with the awareness and training to understand and implement these practices.

Continual Improvement & Reporting Performance

Audits of waste management will be carried out annually at a minimum, both internally by AEMG management & externally by auditors, as part of procedures for awards & accreditations, for example ISO 14001.

Reports from audit findings will inform the procedures of dealing with waste to ensure legal and regulatory compliance and continually improve our environmental impact and performance. Performance against targets will be reported within these.

Signed:

A handwritten signature in black ink, appearing to read "Kevin O'Rourke", is placed on a yellow rectangular background.

Name: Kevin O'Rourke

Position in Company: Managing Director

Date: 1st February 2018